



YOUR PREMIER PAYROLL PARTNER

Make you happy every single time you run payroll!

20 years

Unparalleled bilingual payroll services

Competitive Pricing

KCAL Insurance Agency partners with TOTAL HCM to provide full-service customer-oriented payroll, HR, time & attendance, and insurance solutions for all business sizes.

PAYROLL

- Direct deposit, payroll debit card, secure pay, signed and sealed checks, and on-site check and report printing
- Payroll for restaurants and tipped employees
- Online payroll access, paychecks, W2 or 1099s
- Prompt and accurate tax services and reporting
- Live, one-on-one personal service

TIME & ATTENDANCE

- Timekeeping errors are virtually eliminated with our service. Your clients can choose to clock in and out through an electronic time clock, mobile, or web based system

PAYROLL RESOURCES

- Sick leave / vacation management
- Download, edit and print hundreds of HR related forms, letters and documents including employee handbooks, performance reviews and job descriptions
- Access federal and state HR laws

BENEFITS ADMINISTRATION

- Administer benefit enrollment and deduction, track deadlines
- One-stop retirement solutions integrated with payroll services

REPORTING

- Track Paid Time Off
- Federal Certified Payroll Reporting
- Labor Distribution
- Import General Ledger into QuickBooks and virtually any other accounting package

AND MORE!



x



CONTACT US

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您的薪資管理合作夥伴首選

讓您輕鬆愉快的享受每一次薪資管理

20年

經驗豐富
卓越雙語
薪資管理服務

具有競爭力的價格

華興保險 聯手 TOTAL HCM，從顧客角度出發，為所有企業客戶提供包括薪資管理、人力資源、考勤管理以及商業保險在內的全方位服務。

薪資管理

- 直接存款、薪資借記卡、安全支付、簽名密封支票、現場支票、報表
- 餐館和收小費雇員的薪資管理
- 線上薪資管理、薪資單、W2、1099s
- 快速精準的稅務及報告服務
- 視訊、一對一服務

時間和出席

- 在我們的服務之下基本上不會有工時計算的錯誤。客戶可以選擇透過電子鐘、手機或網路系統進行打卡

薪資管理資源

- 病假/休假管理
- 提供數百種人資相關表格文件的下載、編輯和列印，包含員工守則、工作表現評估、工作說明等內容
- 查看聯邦和州人力資源法

福利管理

- 管理員工福利的登記與扣除、追蹤截止日期
- 一站式退休方案及薪資管理服務

報告

- 記錄帶薪休假
- 聯邦認證的薪資管理報告
- 人力分配
- 將總賬導入QuickBooks或其他會計系統

以及更多服務!

 **華興保險**
KCAL INSURANCE AGENCY

x

**TOTAL**
HUMAN CAPITAL MANAGEMENT

—— 聯 係 我 們 ——

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