

## NOTICE OF UNEMPLOYMENT INSURANCE CLAIM FILED

Mail Date:

New Claim:

Additional Claim:

### ACTION REQUIRED

1. Gather the necessary facts for this claim.
2. Complete the reverse side of this form.
3. Mail this response within 10 calendar days of the above mail date to the address shown above.

**Failure to respond within 10 calendar days may result in an increased employment tax rate and employer penalties.**

You received this notice because the claimant shown below filed a claim for unemployment insurance benefits and listed you as his/her most recent employer. The claimant provided the following information:

Claimant's Name:  
Effective Date of Claim:  
Reason for Separation:

Social Security Number:  
Last Date Worked:

### REPORTING FACTS

The law requires you to submit any facts in your possession which may affect a claimant's eligibility for benefits. These facts will be used in determining the claimant's eligibility for benefits. Provide information to the Employment Development Department (EDD) if this claimant:

- Voluntarily quit, was discharged, or fired.
- Is working, whether full-time or part-time.
- Performed services as a sports or athletic participant.
- Is a school employee and has a contract for or reasonable assurance of returning to work following a recess.
- Left work because of a strike or trade dispute.
- Has refused employment.
- Is not legally entitled to work in the U.S.
- Is not able to work, available for work, or seeking work.
- Is receiving a pension.

### TIME LIMITS FOR REPLYING

Submit facts in writing to the EDD in the envelope provided within 10 calendar days from the above mail date to be considered timely. If your mailing is late, explain your reason for delay as the time limit may be extended only for good cause. If you respond timely, you will be issued a written notice of the EDD's determination concerning the claimant's eligibility which will provide you with appeal rights. In addition, if facts are submitted regarding a quit or discharge, you will be issued a ruling as to whether your reserve account will be subject to charges if you are a tax-rated employer. If you respond untimely, the EDD will still consider the facts provided by you. However, you may not be issued a written notice of the EDD's determination, including appeal rights, unless the EDD determines that you had good cause for the delay. If you acquire facts that could not have reasonably been known within this 10-day response period, provide these facts to the EDD within 10 calendar days of acquiring them.

### ELIGIBILITY DETERMINATION INTERVIEW

It may be necessary to contact you by phone or letter for additional eligibility information. If no response is received, the EDD is required to make an eligibility determination based on available information.

### EMPLOYER REQUIREMENTS AND POTENTIAL PENALTIES

The California Unemployment Insurance Code (CUIC) provides penalties for employers who:

- Willfully make false statements or representations, or willfully fail to report a material fact in connection with a separation issue or a written statement concerning reasonable assurance of a claimant's reemployment (CUIC Section 1142).
- Willfully make a false statement or knowingly fail to disclose a material fact to obtain, increase, reduce, or defeat any payment of benefits (CUIC Section 2101).
- Fail to respond timely or adequately to requests of the Department for information and are at fault for causing overpayment of benefits (CUIC Section 803(d), 821(c), and 1026.1).

For more information on fraud and penalties, visit [www.edd.ca.gov](http://www.edd.ca.gov) and select the Fraud and Penalties link.

## 失業保險理賠雇主通知書（中文翻譯）

郵寄日期:

新的理賠:

附加理賠:

需要採取的行動:

1. 收集該理賠所需的必要事實。
2. 填寫好此表格的背面。
3. 在上述郵寄日期的 10 個日曆日內，將此信件回復郵寄到上面顯示的地址。

未能在 10 個日曆日內做出回應，可能會導致就業稅率的提高和僱主的罰款。

您收到此通知信函是因為以下所示的索賠人提出了失業保險金理賠，並將您列為他/她的近期僱主。索賠人提供了以下資料：

索賠人姓名:

社會安全號碼:

索賠生效日期:

最後工作日期:

失業原因:

### 事實報告

法律要求您提交所有可能影響索賠人獲得福利資格的事實證明。這些事實將用於確定索賠人的福利資格。如果該索賠人有以下情況，請向就業發展部（EDD）提供相關資訊：

- 自願辭職、或被解僱
- 正在工作，無論是全職還是兼職
- 體育運動服務者或體育或運動員
- 學校僱員，有休假後重返工作的合同或合理保證
- 因罷工或貿易糾紛而離職
- 拒絕工作
- 沒有合法在美國工作的權利

- 無法工作或無法尋找工作
- 正在領取養老金

## 答覆時限

請在上述郵寄日期起 10 個日曆日之內，以書面形式向 EDD 提交事實證明，以被視為及時答覆。如果郵寄時間超期，請解釋延遲的原因，因為出於正當理由，提交期間或可被延長。如果您及時答覆，EDD 將向您發出書面通知，告知關於索賠人資格的決定，這將為您提供上訴權。此外，如果提交了有關辭職或解僱的事實，如果您是納稅企業，您將獲得有關您的儲備金帳戶是否需要支付費用的裁定。如果您未及時答覆，那麼 EDD 仍會考慮您提供的事實。但是，除非 EDD 確定您有充分理由延遲，否則不會向您發出 EDD 裁決的書面通知，包括上訴權。如果您在 10 天的答覆期內無法充分獲得所需事實，請仍在 10 個日曆日內將這些事實資訊提供給 EDD。

## 資格確定面試

可能有必要透過電話或信件與您聯繫以獲取其他資格信息。如果未收到回復，EDD 則會根據可用資訊進行資格確定。

## 僱主要求和潛在的懲罰

加州失業保險法規（CUIC）為以下情況的僱主規定了罰款：

- 故意作出虛假陳述或表述，或故意不報告與離職問題有關的重大事實或有關合理保證索賠人再就業的書面陳述（CUIC 第 1142 條）。
- 故意做出虛假陳述或故意不披露要獲取、增加、減少或抵銷任何福利金的重大事實（CUIC 第 2101 條）。
- 未能及時或充分地響應就業發展部的信息要求，並且有過失造成福利多付（CUIC 第 803(d), 821 (c)和 1026.1 節）。

有關欺詐和處罰的更多信息，請訪問 EDD 網站並選擇“Fraud and Penalties”鏈接。